CHILD CODE OF CONDUCT

1. Always be polite and respectful showing respect to leaders and fellow children alike.
2. When in groups please stay with your groups.
3. Keep your hands to yourself. no hitting, tripping or hurting anyone.
4. No name calling or making fun of anyone.
5. Stay with the adult in charge until your parents pick you up.
6. Listen quietly to instructions so everyone can hear and understand what to do next.
7. Indoors when your leader puts their hand up it means QUIET. Outdoors when your leader puts their hand up it means come and line up.

Your children will be doing a variety of activities including crafts (sometimes painting) and playing active games indoors and (weather permitting) outdoors while learning about nature. For this reason, please dress your children in play clothes that you don’t mind them getting a little dirty in.

Please help us by not putting us in a very uncomfortable situation. By law we are required to call police if you show up to drive your children home in an intoxicated or drugged state. We want everyone to enjoy their TIME OUT but not put anyone at risk. We hope you understand and we thank you in advance for your partnership.

CONTACT INFORMATION

Program Directors
Cindy Sykes
757.619.5550
cindysykes58@gmail.com
Dan Sykes
757.635.1877
dan_sykes@yahoo.com

HWWC Barnabas Ministry Liaisons
Pastor Ennis Gilbert
757.652.2394
ennisgilbert3@yahoo.com
Terri Gilbert
757.652.2394

Church Administrative Office
Tuesday, Thursday & Friday
9 AM - 3 PM

Healing Waters Worship Center
12172 Smith’s Neck Road
Carrollton, Virginia 23314
757.356.1515
www.hwwcnow.com

WELCOME TO TIME OUT

Healing Waters
No Strangers, Just Family
We welcome you and your children to this free family services program sponsored by Healing Waters Worship Center.

What is TIME OUT?

Time out is a FREE family service provided through the partnership of Healing Waters Worship Center for our community and surrounding area. It is our desire to partner together with you to provide a fun and safe environment for you and your children as well as allow you time for a well-deserved break. In this brochure you will find our guidelines for parents, staff members and children alike. TIME OUT provides a structured and safe environment for your children to be nurtured and well cared for. If at any time you have concerns or questions please direct them to the program directors.

Eligible Ages

Infant – 12 years of age

Hours of Operation

Every 2nd and 4th Saturday of Every Month
5:45PM – 8:45PM

SAFE KIDS FIRST

1. Every volunteer is fully background screened to ensure the safety and quality of care for our children.
2. There will be careful monitoring and supervision of your children while in our care. No inappropriate verbal or physical interaction will be tolerated.
3. We are a MANDATORY reporting program. If ever any child abuse is suspected we must report so that our children are protected.
4. The Program is designed so that no staff or volunteer is alone with a child in a place where they cannot be observed.
5. Volunteer Staff will provide age appropriate safe activities for your children. When weather permits outdoor activity may be included. In the event of an outdoor activity your child may engage dirt and grass. We will do our best to monitor this for you.
6. There will be a certified First Aide volunteer on the sight at all times for the safety of your children.
7. Snacks will be provided unless you instruct us otherwise. Snacks will include popcorn, fruit roll ups, goldfish, graham crackers, animal crackers, pretzels, cheese balls, vegetables and dip, fresh fruit, Popsicles, ice cream, possibility of beverages: Kool-Aid, water, Capri Sun, and lemonade.

PARENTAL GUIDELINES

In an effort to provide this service to you and your children your partnership is appreciated in the following areas:

1. Registration forms completed in their entirety are required. (Once per year unless changes are necessary)
2. A brief orientation is required for all new participating parents.
3. Please present valid identification when dropping off and picking up your child.
4. You must promptly pick your children up on or before 8:45PM. In the event that an issue arises you must contact the program immediately.
5. If your child is sick with a fever of greater than 99.9 or has an infection please refrain from bringing them until the child is well.
6. We ask that each week that you desire to take advantage of TIME OUT that you call our administrative office no later than 9AM on Friday morning. If you call after hours please leave a message and we will promptly respond.
7. If your child is an infant please provide the following in a diaper bag:
   a. 4 Diapers at least with wipes
   b. Change of Clothing
   c. Proper items for bottle preparation

Please notify our program directors with any concerns you may have with any part of the TIME OUT program.